

Policies and Procedures

ARTICLE I – MEMBERSHIP

Section 1. Classes

A. Regular membership within camp. The Commander will announce the approval of prospective membership applications by the membership Committee at regular business meeting. Any active member in good standing may call for a vote on the application by the membership. The prospective member will not be present at the vote.

B. Transfer from another chartered Camp must meet the same document requirement as any active member.

C. Associate member, a member in good standing with the S.C.V., shall enjoy compatriotship; shall not enjoy rights of motions and suffrage and other preserved benefits in this Camp. Associate members must meet the same document requirements as any other member. Any active member in good standing may call for a vote on the application for membership. Approval of nominees for Associate membership requires a majority vote of the Membership after approval by the Membership Committee. The prospective Associate member will not be present at the vote.

D. Life membership in the Headquarters Camp to be exempt from payment of the per capita tax and dues to Headquarters Camp thereafter.

E. Real son membership having submitted proof of membership qualifications and lineage. Real son life membership shall be bestowed along with all rights and privileges, attendant within the Camp through which membership is held and shall be exempt from payment of all fees, per capita taxes and dues, National, State Division and Camp levels.

F. Any classification designated in the National Constitution.

Section 2. Member in Good Standing will be any member meeting all National Headquarter requirements.

Section 3. Active membership is any member in good standing having participated in at least 3 regular meetings or Camp events in a calendar year. If a member has not been in the Camp for a full calendar year, their participation shall be prorated to fifty percent (50%) of all Camp meetings and/or events for their period of membership. This is a qualification for voting.

Section 4. Friend of the Camp (FOC). This member category is for any person not meeting the eligibility for SCV membership including those who are documenting for such membership. In the case of potential members who fulfill the SCV membership requirements, any monies collected for FOC in that calendar year will be applied to the SCV membership fees in the year accepted. The purpose of the FOC is to support the functions of the Camp. FOC members have no voting rights and are not members of the SCV.

ARTICLE II - RESOLUTIONS & AMENDMENTS

Section 1. All resolutions and amendments shall be submitted in writing.

ARTICLE III - APPEAL PROCESS

Section 1. Any member may appeal a decision of the Judge advocate by a written request to the Camps Commander. The executive Council will review the decision and vote to uphold or overturn the decision in question.

ARTICLE IV – MEETINGS

Section 1. All general Camp meetings will be open to the public.

Section 2. Special meetings may be open to the public as deemed by the Commander.

Section 3. Meeting Agenda will contain the following:

- A. Call to Order
- B. Invocation
- C. Salute to the Virginia State Flag
- D. Salute to the Confederate Flag
- E. SCV Charge by Stephen D. Lee
- F. Introduction of guests, if any
- G. Installation of new members, if any
- H. Reports
 - a. Adjutant
 - b. Treasurer
 - c. Quartermaster
 - d. Color Sergeant
 - e. Historian
 - f. Other
- I. Communications
 - a. National
 - b. Virginia Division
 - c. Other
- J. Committees
- K. Old Business
- L. New Business
- M. Past Events
- N. Upcoming Events
- O. Other
- P. Benediction
- Q. Adjournment

Additional Items may be included as needed.

ARTICLE V – DUTIES OF OFFICERS, EXPANDED

Section 1. Color Sergeant will follow the policies as stated in the Color Guard Guidelines.

Section 2. The Adjutant will be responsible for:

- A. Providing all new members, when they are sworn in, a Certificate, membership card, lapel pin, and a copy of the Camp Constitution.
- B. Maintain permanent record of membership documentation.

ARTICLE VI – NEWSLETTER

Section 1. Commander may appoint a newsletter editor.

Section 2. The name of the newsletter will be determined by a vote of the members.

Section 3. The commander may determine/request the officers submit by the closing date as determined by the newsletter editor a report on current activities of their office and/or special projects of which they are in charge.

Section 4. Members may submit any article they wish but the editor has the final determination of editorial content.

Section 5. The commander may approve reasonable expenses incurred in production of the newsletter.

ARTICLE VII – DUES/PER CAPITA TAX

Section 1. Any Camp member whose per capita tax for any fiscal year is not received by the Camp Treasurer 30 days prior to the date established by SCV Headquarters shall be considered in arrears.